

# East Central Region Governance Meeting

November 19, 2019

1:00pm to 3:00 PM

## MINUTES

**Location:** Platte County EOC, Map Room, 2610 14<sup>th</sup> Street, Columbus Nebraska

**Chair:** Terry Miller, *Saunders County*

**Co-Chair:** Michelle Evert, *Colfax County*

**Secretary/Treasurer:** Tim Hofbauer, *Platte County*

- i. **Review of the Open Meeting Laws** – the Open Meetings Law was present in the meeting room for reference.
- ii. **Roll Call of Counties Present:** Platte, Colfax, Howard; Region 44 (Boone, Merrick, Nance), Dodge, Platte
  - a. **Not Present:** Saunders, Butler, Polk
  - b. **Guests:** Tyler Woodard, East Central Health Department; Merci Suarez, NEMA; Cheryl Richardson, Dispatch Supervisor - Platte County; Kate Speck, UN PPC
- iii. **Approve October Governance Board Meeting Minutes (Action):** Platte Motions to accept the October Minutes as written; Dodge County Seconds; Motion Passed.
- iv. **Public Health Report**
  - a. Tyler Woodard reported that the East Central Health Department budget process is underway and he asks for ideas that would tie back to Public Health as there are funds available for projects. The discussion resulted in ideas regarding equipment including mobile radios for connection to the state radio system, exercising (closed pod) and additional training. Michelle Evert will send Tyler a copy of the Colfax MOU and Tim will send the Platte County MOU for Tyler's review. Howard County is working on field discontinuation, which may qualify for the funds.
  - b. Red Cross availability is limited and the Public Health Departments may have to fill the void by training East Central Health Department staff who need to be trained by Red Cross.
  - c. The Incident Command positions needs revision, as there has been turnover. Tim will connect Tyler with Gina at AMC for training his staff.
  - d. Dodge discussed the use of pond tablets and hand sanitizers that were very useful.
  - e. EC Health Department is also updating the Emergency Operations planned for distribution in summer of 2019.
  - f. OMERS has been renamed the *Omaha Health Care Coalition*.
- v. **Red Cross Report** – No report at this time.
- vi. **Current HSG Grant Progress**
  - a. **Update and approve grant balances (Action)**
    - i. The grant budget was distributed and Tim reported that everything is current. Tim is working on updating the 2017 Incident Management Training that needs adjusting by \$2700.00. Tim enters the invoices intermittently and currently there is little action for projects. The amounts for invoicing are as follows:
      1. \$1546.00 for repairs
      2. \$128.00 and \$ 35.00 for OCIO
      3. Hotel costs for \$218 for the Graduate for THIRA meeting in November

**MOTION** to Approve Expenditures: Howard Motions and Region 44 Seconds; Motion Passed
  - b. **Approve Dodge County CERT Request**
    - i. This was not in the current Work Plan, and the budget is for two Command Apps's for the Region in 2018. Dodge County was not in the mix previously so it will need to revsd. The

Work Plan is not specific and can be changed based on decisions based on the Board determination.

- ii. The Accountability project would be a possibility for funding for this CERT project. The 2017 budget is not spent and can be prioritized for those with active CERT teams in Region 44, Dodge, Saunders, and Platte. Tim distributed the 2016 work plan for review. Dodge is asking for cards for distribution, which will be from the 2017 supplies line item that has \$2000.00. Tim suggests using the CERT funds for this expenditure. There is \$15,000 left in FY 2016 funds need to expended by August 2019 - \$8,500 for equipment, \$2,750 for training and \$3,750 for an awareness campaign. Merci suggested that the statement include “not all inclusive” in order to have flexibility.
- iii. Mobile Command Apps as well as Stop the Bleed (STB) kits for Saunders County will be purchased; there is an additional \$649.50 for the STB Kits will be is the \$6190.55 total request for CERT.
- iv. Michelle Woiltalewicz will contact Natalie to purchase 20 Track Apps from the Accountability budget for License and software from the 2017 budget. Region 44 requests funds for Bad Day Bags for promotion.
- v. For 2016 there remains \$650.00 that will be used for the purchase of cards from the Accountability line item; \$327.00 remains from Salamander training funds remaining for the cards plus the shipping. The total of \$977.00 will be spent on 2 and 3 tab white cards.  
**MOTION:** Region 44 Motions to approve \$7,752.04 (Citizen Corp and Accountability funds including \$649.00) from the 2016 CERT funds (\$6,190.55) for Command Track Apps, cards, CERT expenses and iPad; Platte Seconds; Motion carried. Request for reimbursement needs to include all specific information as to the funding source.

vii. **2018 HSG Grant Updates**

a. **MOU NRIN Build out funds to NEMA**

- i. **\$353,000.000 allocated to NRIN** - the 2018 funding will be passed through to NEMA.  
**MOTION** by Platte and Seconded by Howard to sign the MOU to pass the 2018 Funding for NRIN to NEMA. Motion Carried.

viii. **Regional Communications Projects**

a. **NRIN**

i. **NRIN Build Out**

1. Still building across the state and nothing locally at this time. Dodge County will be added into the network in the future.

ii. **NRIN Governance update**

1. The NRIN Governance meeting was held on November 16, 2018 and covered the following: future billing policy development; A high level of requests have been received from those wanting to use the network; funding disbursement for use of the network is being developed; the budget will be developed to inform network participants on the billing procedures, etc.; the new newsletter will be distributed widely with highlights of the meeting to inform and communicate the highlights of the meetings; the PPC is rebuilding the website; the NRIN Board is working with NACO on billing procedures.

ix. **Regional Planning/Training**

a. **Regional Planning/Training in East Central – Subcommittee Report**

- i. January L954 – Safety Officer training is being scheduled with a date to be determined.
- ii. An ICS 300 Course in Grand Island has been scheduled November 26-28, 2018. If interested, contact Jon Rosenlund, Hall County Emergency Manager.

b. **Cyber Security - SME**

- i. Chris Braun is the Platte County IT representative is recommended to be the East Central Pet Region Cyber Security representative. Chris has Master’ in both Cyber Security and he holds a history as a college instructor. Chris has the ability to teach courses as well. Sixty percent of cyber security attacks come in via personal email systems.
- ii. Greg Hollingshead is available to assess each county’s cyber security, which is a possible goal to train counties.

**MOTION:** Dodge County Motions to name Chris Braun as the East Central PET Cyber Security SME Representative. Platte County Seconds. His email is [cbraun@plattene.us](mailto:cbraun@plattene.us) and the phone contact is: 402 563-8090.

- c. **Regional/Local Exercises**
  - i. None
- d. **Regional/Local Training**
  - i. An ICS 300 through NEMA has been requested for Dodge County (Fremont) for February .
  - ii. Platte County has scheduled an exercise at Central Community College on March 17, 2019 following a TTX in January.
  - iii. The Columbus Fire Chief has scheduled a Unified Command training - combination of 100, 200, 300 to test out the system.
  - iv. A meeting was suggested at the THIRA meeting earlier this month to communicate about state meetings and representatives from each region and the Department of Agriculture will be included. Tim Newman has distributed a statewide calendar for review by stakeholders.
  - v. Boone County Hospital and county schools are planning an Active Shooter TTX
  - vi. Howard County Hospital has scheduled an Active Shooter TTX in December 2018..
- x. **Update on Meetings**
  - a. **NEMA Updates**
    - i. Merci sent out the inventory request that needs to be a physical inventory to account for equipment for materials from 2010 to the current year. Documentation needs to be signed off by the person who completes the inventory as well as the county emergency manager. The inventory needs to include all equipment and the disposition of such.
    - ii. FFATA form was sent out
    - iii. Merci is currently reviewing the Reimbursement Requests and she is asking additional questions. The requests need to include salary and benefits and excludes Workman's Compensation costs; Spread sheets and other documents need to be signed and certified by the respective county clerks; they need some form of time allocation or time sheets available for Merci's upcoming county site visits beginning in March 2019.
    - iv. Quarterly reports are going well; Merci has changed the training and exercise section.
    - v. Merci asks all to respond to the webinar information sent out by Julie Mayers for information on regional requests for NEMA presentation on billing and reimbursement procedures.
  - b. **Meeting Updates**
    - i. The timeline for the upcoming SME meetings will be sent out in January.
- xi. **Public Comment - None**
- xii. **Upcoming meetings**
  - a. **East Central Governance – January 14, 2019**
  - b. **Action Items for next meeting**
    - i. **ADD IJ PROJECTS for SME's etc.**